

CONFERENCE BROCHURE FOR YOUR PLANNING

Professional conference services at a glance.



FOREWORD



Welcome to the bigBOX ALLGÄU!

In this conference brochure, we have summarized all you need to know about "Conferences at the bigBOX ALLGÄU". Gain some ideas and contact us.

We are happy to create an individual event concept with you, tailored to your needs.

We would like to take this opportunity to thank you for your interest in our company.

Christof Feneberg
Executive Director bigBOX ALLGÄU



*Take a 360° virtual
tour through the
bigBOX ALLGÄU!*

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YOUR CONTACT PERSONS

We are happy to help!
Contact us at conference@bigboxallgaeu.de
or by phone +49 (0) 831 57055 – 4000



Armin KIRCHBACH

Head of Conference



Evelyn BÖTTINGER

Event Management & Conference Sales



Andrea GRATH

Placement Student Business Administration,
Exhibition, Congress & Event Management



Sarah NOTZ

Placement Student Business Administration,
Exhibition, Congress & Event Management

EVENT SPACE



Conference 3 has an area of 290 m² and a capacity for 285 attendees, depending on the seating. The special ceiling height of over 4 m guarantees optimum visibility.



Conference 4 / 5 can accommodate 127 or 123 people each. Thanks to a flexible partition wall, the two rooms can also be combined. This creates 220.4 m² and space for up to 235 attendees.



Conference 6 / 7 can be used separately (32 people each) or joined together. Combined, the two rooms can accommodate up to 80 people.

EVENT SPACE



Conference 8 with 44.7 m² offers space for up to 25 guests, depending on the seating arrangement. It is ideal for meetings and events that do not require presentations on a large screen.



Conference 9 has an area of 47.9 m² and offers a flexible concept for 32 attendees. The 2.5 m wide and 2 m tall screen can be extended as required and used quickly and easily.



Conference 10 has an area of 60.8 m² and can accommodate up to 50 participants.

EVENT SPACE



The **skyBOX** is located on the fourth floor and offers an impressive view from the balcony over Kempten to the Allgäu Alps. The special atmosphere makes the 139.2 m² skyBOX the ideal place for press conferences, company celebrations or conference breaks.



The **topSEVEN roof terrace bar** offers an exclusive ambience for events on the seventh floor of the bigBOX ALLGÄU hotel. The bar has room for approx. 20 guests inside and for 25 to 50 guests outside, depending on the seating (lounge, optional bar tables). The roof terrace bar is suitable for events with a maximum of 75 people.



The **bigBOX** offers 2,704 m² of space for large events such as trade fairs or galas with up to 3,829 people. With a clearance height of 14 m, numerous seating options and optional extension into the foyer and the gallery foyer, there are no limits to your plans.

EVENT SPACE



The **Foyer** can be used as an extension of the bigBOX or as a separate event space. With a permanently installed bar and over 1,258 m² of floor space, the well-lit Foyer offers individual, comfortable options for company events, receptions or trade fairs and conferences.

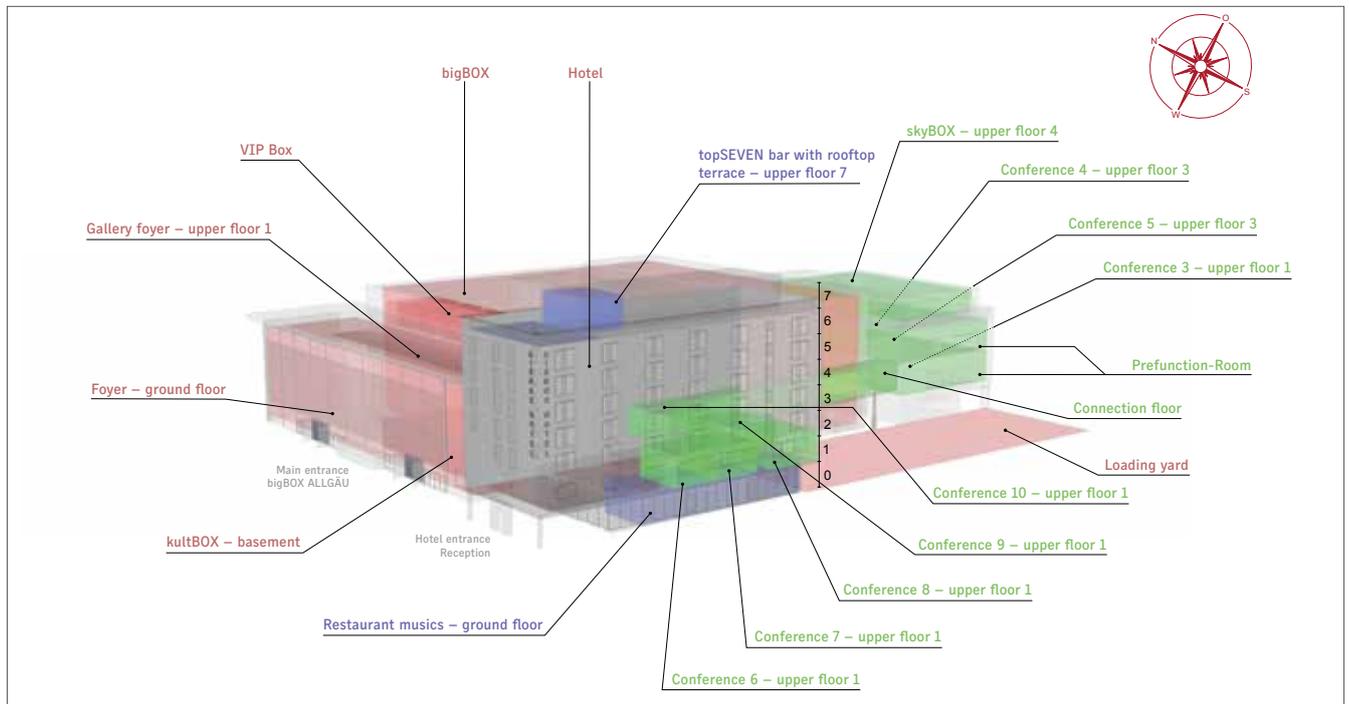


The **Gallery Foyer** can accommodate up to 180 guests, depending on the seating arrangement. A stand-up reception can be arranged for up to 400 people. The large window front creates a bright and friendly atmosphere.



The **kultBOX** has an area of 456 m² and is therefore ideal for larger conferences or company celebrations from 200 visitors. Depending on the seating arrangement; ground level or rising, up to 570 attendees can be accommodated. A spacious foyer with bar serves as reception area.

EVENT SPACE



Rooms	m ²	Length x Width x Height	Reception	Classroom	Theatre	U-Shape	Banquet	Price
Conference 3	290.0 m ²	23.2 x 12.5 x 4.2	285	160	285	50	156	795.00 ⁶⁾
Conference 4 ¹⁾	124.5 m ²	13.1 x 9.5 x 4.2	127	60	127	28	48	395.00 ⁶⁾
Conference 5 ¹⁾	95.0 m ²	10.0 x 9.5 x 4.2	123	48	123	22	48	395.00 ⁶⁾
Conference 4/5	220.4 m ²	23.2 x 9.5 x 4.2	235	122	235	50	120	750.00 ⁶⁾
Conference 6 ¹⁾	41.0 m ²	6.3 x 6.5 x 3.2	25	18	25	14	32	198.00 ⁶⁾
Conference 7 ¹⁾	41.6 m ²	6.4 x 6.5 x 3.2	25	18	25	14	32	198.00 ⁶⁾
Conference 6/7	83.2 m ²	12.8 x 6.5 x 3.2	80	42	80	32	64	356.00 ⁶⁾
Conference 8	44.7 m ²	6.3 x 7.1 x 3.2	25	18	25	14	24	198.00 ⁶⁾
Conference 9	47.9 m ²	8.7 x 5.5 x 3.2	30	24	30	16	32	198.00 ⁶⁾
Conference 10	60.8 m ²	8.1 x 7.5 x 3.2	50	32	50	20	48	198.00 ⁶⁾
bigBOX ¹⁾	2704.0 m ²	54.3 x 49.8 x special dimension	3,829	1,500 ⁵⁾	3,829 ⁵⁾	–	1400 ⁴⁾	5,950.00
bigBOX Foyer ¹⁾	1258.0 m ²	special dimension	1200	2)	2)	–	456 ³⁾	1,450.00
bigBOX Galeriefoyer	400.0 m ²	special dimension	400	2)	2)	–	180	2)
kultBOX	456.0 m ²	16.8 x 27.1 x 4.5	350 ⁵⁾	300 ⁵⁾	570	–	276 ⁴⁾	1,535.00
skyBOX	139.2 m ²	14.2 x 9.8 x 2.9	100	70	120	27	72	525.00 ⁶⁾

¹⁾ These meeting rooms can be combined with each other. ²⁾ On request. ³⁾ With dance floor. ⁴⁾ Without stage. ⁵⁾ Without grandstand. ⁶⁾ Cleaning costs included. All prices include VAT.



CONFERENCE EQUIPMENT

We offer everything you need for a successful event - state-of-the-art conference equipment for presentations, lighting and sound. Our in-house technicians ensure that everything runs smoothly. Our packages include the standard conference equipment (projector, projection screen, flipchart, pinboard and presentation case).

Whiteboard	250.00€ ¹⁾
Flipchart including paper and pens	29.00€ ²⁾
Pinboard/ metaplan board	29.00€ ²⁾
Presentation case	29.00€ ²⁾
Projection screen 2.10 x 2.80 metres	90.00€ ²⁾
Projection screen 3.00 x 4.00 metres	150.00€ ²⁾
Projection wall (Conference 6 - 10)	free of charge ²⁾
Projector 2600 ANSI lumen	125.00€ ²⁾
Projector > 2600 ANSI lumen	on request
Sound system incl. 1 headset and 1 hand microphone	230.00€
Additional microphone	40.00€
Laptop (PC)	140.00€
Lectern	65.00€
Pedestal (p. square metre)	12.00€
Stage (p. square metre)	15.00€

We will be pleased to ask our partners for conference equipment not listed here.

¹⁾ State-of-the-art conference equipment available in-house:

Interactive whiteboard „galneoboard 86i“

- Size 1990 x 1297 mm, 86 inch screen (picture format 16:10)
- Infrared sensors with full multi-touch functionality
- Operation of up to 4 users simultaneously
- Magnetic surface
- No software installation necessary, compatible with Windows, Mac and Linux
- Connection to laptop via USB connection

²⁾ This conference equipment is included in our packages.

All prices include VAT.



CONFERENCE PACKAGES

With our conference packages you can hold successful seminars at any time with fixed calculable costs. The following conference packages are available for groups of 10 or more. All of them include an air-conditioned conference room, standard conference equipment and first-class service. If the minimum number of participants is not reached, an additional room rate will be charged.

We are happy to adjust the packages individually to your wishes. A welcome coffee is included in all packages.



BASIC

Conference package

- Two soft drinks per attendee are included
- Coffee break with buttered pretzels in the morning or cake in the afternoon

32.90 € p.p. per day



COMFORT

Conference package

- One soft drink per attendee is included
- Coffee break in the morning with buttered pretzel
- Menu or buffet of the chef's choice, consisting of salad selection with different dressings or seasonal soup of the day, main course (meat and vegetarian) as well as a dessert of the day
- One soft drink per attendee is included with lunch
- Coffee break in the afternoon with cake

52.90 € p.p. per day

CONFERENCE PACKAGES



SUPERIOR

Conference package

- All soft drinks per attendee are included
- Coffee break in the morning with buttered pretzel, yoghurt with crispy flakes and fresh fruit
- Menu or buffet of the chef's choice, consisting of a salad selection with various dressings or seasonal soup of the day, main course (meat and vegetarian) and a dessert of the day
- Coffee break in the afternoon with fresh juice cocktail, cake and fresh fruit

62.90 € p.p. per day



VITAL

Conference package

- All soft drinks per attendee are included
- Vitamin break in the morning with vitalizing water, wholemeal snacks and vegetable sticks with dip
- Light menu or buffet of the chef's choice, consisting of salad selection with various dressings or seasonal soup of the day, main course (meat and vegetarian) and a dessert of the day
- Vitamin break in the afternoon with vitalizing water, pastries and fresh fruit

69.90 € p.p. per day



COMPLETE

Conference package

- All soft drinks per attendee are included
- Coffee break in the morning with buttered pretzel, yoghurt with crispy flakes and fresh fruit
- Menu or buffet of the chef's choice, consisting of a salad selection with various dressings or seasonal soup of the day, main course (meat and vegetarian) and a dessert of the day
- Coffee break in the afternoon with fresh juice cocktail, cake and fresh fruit
- Three course dinner menu or buffet
- Drinks for dinner according to consumption

89.90 € p.p. per day

All prices include VAT.



CONFERENCE DRINKS

Our in-house catering will treat you with refreshing drinks and aromatic coffee during your conference and will be happy to create an individual concept for your event.

Non-alcoholic beverages

Krumbach Gourmet sparkling/still	0.25l	2.50€
Krumbach Gourmet sparkling/still	0.75l	5.50€
Coca-Cola, Coca-Cola light	0.20l	2.50€
Fanta, Mezzo Mix, Sprite	0.20l	2.50€
Thomas Henry Tonic Water	0.20l	3.00€
Thomas Henry Bitter Lemon	0.20l	3.00€
Thomas Henry Ginger Ale	0.20l	3.00€
Goldberg Ginger Beer	0.20l	3.00€
Schweppes Dry Tonic	0.20l	3.00€
Schweppes Russian Wild Berry	0.20l	3.00€
Burkhardt Juice (orange, apple, cherry, tomato, mango)	0.20l	2.50€

Beers

Meckatzer Weiss-Gold (draught beer)	0.30l	3.00€
Meckatzer Weiss-Gold (draught beer)	0.50l	3.50€
Meckatzer Hefeweizen (draught beer)	0.30l	3.00€
Meckatzer Hefeweizen (draught beer)	0.50l	3.50€
Zötler Hefeweizen Dark	0.50l	3.50€
Zötler Hefeweizen Non-alcoholic	0.50l	3.50€
Allgäuer Brauhaus Teutsch Pils	0.33l	3.10€
Allgäuer Brauhaus Urbayrisch Dark	0.50l	3.50€
Meckatzer Weiss-Gold Non-alcoholic	0.33l	3.00€

Hot beverages

Caffè Crema	2.20€
Espresso	2.00€
Espresso Macchiato	2.20€
Double Espresso	2.90€
Cappuccino	2.80€
Coffee with milk	2.80€
Latte Macchiato	2.90€
Tee Ronnefeldt LeafCup Selection – different varieties	2.50€
Hot chocolate	2.50€
Hot chocolate with whipped cream	2.80€

Of course we offer additional drinks upon request.

All prices include VAT.



MENU AND BUFFET

Whether you are having a conference, company celebration, reception or conference break – we offer the right catering for all events. To conclude a seminar day or lunch break, we have designed the following suggestions for you.

Of course we are happy to make you an offer according to your wishes - please contact us!

BUFFET SUGGESTION

„Klassik“ (cold/warm)

Seafood cocktail with chilli,
mildly smoked brook trout with
horseradish and pumpkin seed oil,
fried fennel with goat cheese,
celery apple salad with walnuts,
mixed leaf salad with classic
French dressing,
lamb's lettuce in tomato sugo,
slices of roasted pork loin
with honey-rosemary marinade,
spicy beef salad with fried vegetables

Fried fillet of gilthead with bell pepper
vanilla confit and dill rice,
pork tenderloin wrapped in bacon on truffled creamed
garlic and sliced dumplings

In small glasses:
Mousse au chocolat,
fruit salad with fresh mint and Grand Marnier

39.80€ p.p. per day

MENU SUGGESTION

Three-course menu

Beef broth with semolina dumplings

Salmon trout fillet on sautéed savoy cabbage
and herb potatoes

Almond Panna Cotta

26.80€ p.p. per day

All prices include VAT.



HOTEL

Enjoy the comfort of the bigBOX ALLGÄU Hotel after your conference: Seminar and conference attendees can be accommodated in our modern and stylish four-star hotel. We offer 124 rooms - directly connected to the event centre so that all event spaces can be reached comfortably from the hotel. Our rooms are equipped with comfort beds, mattresses suitable for those with allergies, shower/toilet, flatscreen TV, WIFI, air-conditioning and sound-proof windows. Free use of our gym for all hotel guests is included.



Small

There are 51 rooms of the category Small (17 m²) available at the bigBOX ALLGÄU Hotel. They are practical and very popular.



Medium

With a size of 22 m², more than 70 rooms of this category are available; they can also be booked flexibly as double rooms. Four of the rooms are connected to a Small room via a connecting door.

HOTEL



Large

The Large rooms offer more space and comfort on 28 m². In addition to a comfort bed, the large room is equipped with a minibar.



Barrier-free

There are two wheelchair-accessible rooms available, each with an area of 24 m². There is a shower with wheelchair access, as well as facilities ideally suited to the needs of wheelchair users. In addition, a Small room with connecting door can be booked for an accompanying person.



Extra Large

The Extra Large room has an elegant ambience with 34 m². In addition to a comfort bed, the large room is equipped with a minibar. Besides a seating area with couch and armchair, there is also a rotating flat screen TV.

Price per room and night from 89.00€ - A booking is possible through your personal contact person.
For more information, please refer to: www.bigboxallgaeu.de/hotel



ENTERTAINMENT

Our neighbouring event centre, which is directly connected to our hotel, offers an appealing and diversified event programme. With its wide range of shows and concerts, there is a suitable event for everyone! For pop, rock, classical concerts, musicals, comedy, cabaret, ballet, public readings or lectures, we are a top venue and well-known in the entire region.

Hotel guests can easily access the event through the connected corridor, so there's no need to wait in line at the general entrance or at the cloakroom.

Whether there is a concert or a show on your chosen dates, you can find out on www.bigboxallgaeu.de/entertainment. Or feel free to contact us!



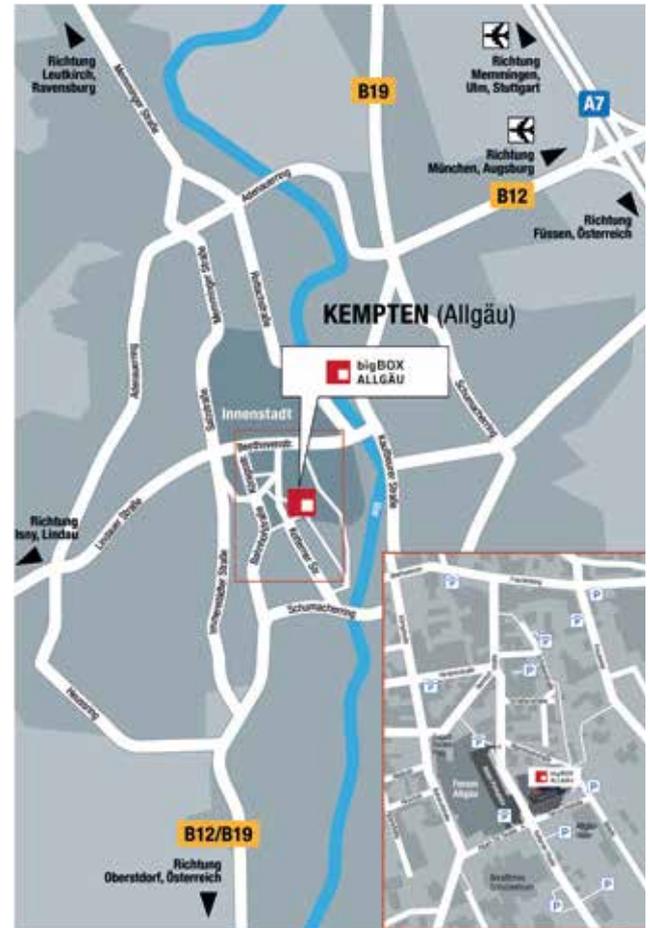
ARRIVAL

The bigBOX ALLGÄU is located in the south of Germany, near the borders of Austria and Switzerland, in the centre of Kempten, directly opposite the „Forum Allgäu” shopping centre. You can reach us comfortably from all directions by car and public transport such as bus and train.

CAR

The bigBOX ALLGÄU is convenient to reach by car. The easiest way is to follow the signs to the city centre / bigBOX ALLGÄU. If you use a navigation system, please enter the following destination address: Kotterner Straße 62, 87435 Kempten.

Car parking is available in the parking garage of the Forum Allgäu or in the Allgäu Halle car park. The parking tickets at Forum Allgäu can be validated at our hotel reception at special rates.



TRAIN

If you arrive by train, exit at the Kempten main station. From there, the bigBOX ALLGÄU is within a 15-minute walking distance or can be reached in a few minutes by bus. At the main station, there are also taxis available. An automated timetable can be obtained at the toll-free telephone number +49 (0) 800 150 70 90.

BUS

In Kempten, public bus connections are convenient to use. You can best reach the bigBOX ALLGÄU by exiting at the Forum Allgäu bus stop. The following bus lines stop there:

- City bus of the Verkehrsgemeinschaft Kempten: Lines 4, 8 and 100
- Oberbayernbus: Lines 63 and 71
- RegioBus Isny: Line 50
- Regional bus Augsburg: Lines 61, 62 and 66

PLANE

The nearest airports are located in Memmingen (FMM), Munich (MUC), Stuttgart (STR) and Friedrichshafen (FDH). From the Memmingen airport it is only about a 30-minute drive to Kempten. Further information about this airport can be found at www.allgaeu-airport.de.

General Terms and Conditions for Events at bigBOX ALLGÄU Hotel

Article 1 Scope of applicability

1.1 These Terms and Conditions govern contracts for the rental use of conference, banqueting and function rooms of bigBOX ALLGÄU Hotel for holding events such as banquets, seminars, conferences, exhibitions and presentations etc. and for all other performance and services rendered by bigBOX ALLGÄU Hotel for the customer in this connection, unless otherwise agreed in writing (cf., Article 12.1). The term "bigBOX ALLGÄU Hotel" is used in the following in place of the name of the hotel operator corporation (FH Promotions GmbH & Co. KG).

1.2 The prior written consent of bigBOX ALLGÄU Hotel is required if rooms, other areas and showcases as well as invitations for job interviews, sales events and similar events are to be sublet or rented to other parties or used other than for lodging purposes, whereby section 540 (1), sentence 2 BGB (German Civil Code) is waived insofar as the customer is not an end user.

1.3 These present General Terms and Conditions for Events shall apply exclusively. Any general terms and conditions of the customer shall not apply unless these have been expressly agreed in writing in advance. Our General Terms and Conditions for Events shall continue to apply even if we render our services without reservation in awareness of conflicting or deviating terms and conditions of the customer.

Article 2 Coming into force of contracts, parties, liability of bigBOX ALLGÄU Hotel and statute of limitations

2.1 The parties to the contract are bigBOX ALLGÄU Hotel and the customer. The contract shall come into force when bigBOX ALLGÄU Hotel accepts the customer's application. At its discretion, bigBOX ALLGÄU Hotel may confirm the reservation in text form. Any and all offers by bigBOX ALLGÄU Hotel are non-binding and subject to change. bigBOX ALLGÄU Hotel is in particular entitled to arrange some other use of the event rooms until such time as a contract is concluded, unless some provision has been expressly agreed at least in writing specifying a period in which bigBOX ALLGÄU Hotel is bound by the offer.

2.2 bigBOX ALLGÄU Hotel is liable for damages arising from damage to life, limb or health due to a breach of obligations through malice or negligence on the part of a legal representative or vicarious agents of bigBOX ALLGÄU Hotel.

For other damage, bigBOX ALLGÄU Hotel shall be liable only if the damage is caused by a breach of obligation on the part of a legal representative or vicarious agents of bigBOX ALLGÄU Hotel due to malice aforethought or gross negligence. If, however, some essential contractual obligation (an obligation that has to be fulfilled for the contract to be executed properly and on fulfilment of which the customer regularly relies and may rely) is breached by a legal representative or vicarious agent of bigBOX ALLGÄU Hotel, bigBOX ALLGÄU Hotel shall then also be liable for cases of normal negligence. There can be no more far-reaching claims for compensation, unless otherwise regulated under Article 2. The above shall not prejudice the provisions under Article 2.6.

2.3 Should any disruptions or defects occur in respect of the services provided by bigBOX ALLGÄU Hotel, bigBOX ALLGÄU Hotel shall make every effort to effect a remedy upon receiving knowledge thereof or if objection is made by the customer promptly. The customer is obliged to cooperate and contribute insofar as can reasonably be expected of him in order to remedy the defect and keep any damage to a minimum. The customer is additionally obliged to notify bigBOX ALLGÄU Hotel in good time of any risk of unusually significant damage occurring.

2.4 If external staff or third-party services are commissioned for the events, bigBOX ALLGÄU Hotel shall be liable only for the correct choice of the firm commissioned. In the event of damages, bigBOX ALLGÄU Hotel shall transfer to the customer any compensation claims it may have against this third-party service provider.

2.5 The strict liability of bigBOX ALLGÄU Hotel to provide compensation for initial defects in accordance with section 536 a, paragraph 1st alternative BGB is expressly excluded.

2.6 All claims against bigBOX ALLGÄU Hotel shall expire after one year from the time the statute of limitations commences. This shall not apply in the case of liability arising from damage to life, limb or health due to a breach of obligations through malice or negligence on the part of a legal representative or vicarious agents of bigBOX ALLGÄU Hotel, or for other damage caused by a breach of obligations through malice or gross negligence on the part of a legal representative or vicarious agent of bigBOX ALLGÄU Hotel.

Article 3 Services, prices, payment, set-off

3.1 bigBOX ALLGÄU Hotel is obliged to provide the services ordered by the customer and confirmed by bigBOX ALLGÄU Hotel.

3.2 The customer is obliged to pay the agreed or applicable hotel prices of bigBOX ALLGÄU Hotel for these and other services used. This shall also apply to services ordered by the customer directly or through bigBOX ALLGÄU Hotel that were provided by third parties and that bigBOX ALLGÄU Hotel paid in advance. This also applies in particular to claims made by copyright collecting societies.

3.3 The agreed prices shall include all taxes applicable at the time the contract is signed. If the statutory rate of value-added tax should change or if some local charges on the services pursuant to the contract are introduced, amended or discontinued after the contract comes into force, the prices shall be adjusted accordingly. In the case of contracts with end users, this shall apply only if the period between the contract being signed and being fulfilled exceeds a period of four months.

3.4 If more than four months elapse between the contract being signed and being fulfilled and if the price bigBOX ALLGÄU Hotel calculates generally for these services should increase, bigBOX ALLGÄU Hotel shall be entitled to increase the contractually agreed price appropriately, but at most by 5%.

3.5 bigBOX ALLGÄU Hotel invoices not showing a due date are payable and due in full within ten days of receipt of the invoice without deduction. bigBOX ALLGÄU Hotel shall be entitled at any time to make accumulating claims payable and due and to demand payment without undue delay. Statutory regulations shall apply in the case of default of payment. bigBOX ALLGÄU Hotel reserves the right to prove greater damage.

3.6 bigBOX ALLGÄU Hotel is entitled to demand a reasonable sum as advance payment or security deposit from the customer upon conclusion of the contract, for example in the form of a credit card guarantee. The amount of the advance payment and payment dates may be agreed in writing in the contract.

3.7 In justified cases, for example customer default in payment or expansion of the scope of the contract in question, bigBOX ALLGÄU Hotel shall be entitled, including in the time after the contract is concluded and until the event commences, to demand an advance payment or security deposit within the meaning of number 3.6 above or an increase of the advance payment or security deposit agreed in the contract up to the total agreed remuneration. Statutory regulations shall apply in the case of default of payment.

3.8 The customer may set-off a claim against or exercise a right of retention in relation to a claim by bigBOX ALLGÄU Hotel only if the customer's claim is undisputed, has been established in law or is awaiting a court decision.

Article 4 Withdrawal of the customer (cancellation, annulment), failure to use the services provided by bigBOX ALLGÄU Hotel (No Show)

4.1 The customer can withdraw from the contract concluded with bigBOX ALLGÄU Hotel only if a right of withdrawal is expressly agreed in the contract, if some other statutory right of withdrawal applies or if bigBOX ALLGÄU Hotel expressly agrees to cancellation of the contract. Any agreement on a right of withdrawal and any consent to a cancellation of the contract must always be in writing.

4.2 Insofar as bigBOX ALLGÄU Hotel and customer have agreed upon a date for cost-free cancellation of the contract, the customer may cancel the contract up to that date without incurring payment or damage compensation claims by bigBOX ALLGÄU Hotel. The customer's right of cancellation shall expire if he does not exercise his cancellation right vis-à-vis bigBOX ALLGÄU Hotel by the agreed date.

4.3 If a right of withdrawal from the contract has not been agreed, has already expired or if there is also no statutory right of withdrawal or cancellation, bigBOX ALLGÄU Hotel shall continue to have a claim to the agreed remuneration despite the customer's failure to use the services provided when the reason for this non-use is within the customer's scope of responsibility. bigBOX ALLGÄU Hotel shall credit income from renting the rooms to other parties and also for saved expenses. A fixed amount can be set for the expenses thus saved in accordance with numbers 4.4, 4.5 and 4.6. The customer shall be entitled to provide proof that the abovementioned claim did not arise at all or not in the amount demanded. bigBOX ALLGÄU Hotel reserves the right to prove a higher claim.

4.4 If the customer does not cancel the booking until some time between the 8th and the 4th week before the event, bigBOX ALLGÄU Hotel shall be entitled to charge, in addition to the agreed rent, 35 % of the lost food sales, and 70 % of food sales in the case of later cancellations.

4.5 The charge for food sales is calculated according to the formula: agreed menu price x number of participants. If no price has been agreed for the menu, the calculation shall be based on the least expensive 3-course menu from the applicable event offer in question.

4.6 If a fixed daily rate per participant has been agreed, bigBOX ALLGÄU Hotel shall, in the event of the customer cancelling the booking between the 8th and the 4th week before the event, be entitled to charge 60 % and for later cancellations 85 % of the fixed daily rate multiplied by the agreed number of participants.

4.7 If the event is unable to take place due to force majeure, each party shall then bear its own expenses incurred hitherto. Any costs paid on behalf of the other party shall be refunded by that party.

Article 5 Cancellation by bigBOX ALLGÄU Hotel, cancellation of the event

5.1 Insofar as it has been agreed that the customer can cancel the contract at no cost within a certain time period, bigBOX ALLGÄU Hotel shall be entitled for its part to cancel the contract during this time period if it receives inquiries from other customers regarding the rooms reserved for the event and the customer, upon inquiry thereof by bigBOX ALLGÄU Hotel, does not waive his right of cancellation within a suitable period set by bigBOX ALLGÄU Hotel.

5.2 If an advance payment or a security deposit agreed or demanded pursuant to numbers 3.7 and/or 3.7 is not

made even after a reasonable grace period set by bigBOX ALLGÄU Hotel has expired, then bigBOX ALLGÄU Hotel is likewise entitled to cancel the contract.

5.3 Moreover, bigBOX ALLGÄU Hotel is entitled to effect extraordinary cancellation of the contract for a materially justifiable cause, in particular when

- force majeure or other circumstances for which bigBOX ALLGÄU Hotel is not responsible make it impossible to fulfil the contract;

- events or rooms are deliberately reserved with misleading or false information regarding significant circumstances; significant circumstances in this context can be the customer's identity, his solvency or the purpose of his stay;

- bigBOX ALLGÄU Hotel has justified cause to believe that the event might jeopardise the smooth operation of bigBOX ALLGÄU Hotel, its security or public reputation, without this being within the scope of control or organisation of bigBOX ALLGÄU Hotel;

- the purpose of or the occasion for the event is in breach of law;

- there is some infringement of number 1.2.

5.4 The customer can derive no damage compensation rights from justified cancellation by bigBOX ALLGÄU Hotel.

Article 6 Changes to number of participants and time of the event

6.1 If the customer wishes to increase the number of participants by more than 5 %, it must notify bigBOX ALLGÄU Hotel at the latest five working days before the event is due to start; it shall require the written consent of bigBOX ALLGÄU Hotel. Charges will always be based on the actual number of participants, but at least on 95% of the agreed higher number of participants. If the actual number of participants is lower, the customer shall be entitled to reduce the agreed price by the amount of additional savings realised by bigBOX ALLGÄU Hotel due to the lower number of participants when this can be proven by the customer.

6.2 Any foreseen reduction of the number of participants by more than 5 % must be reported to bigBOX ALLGÄU Hotel in good time, but at the latest up to five working days before the event is due to begin. Charges will be based on the actual number of participants attending, but at least 95 % of the finally agreed number of participants. Number 6.1, sentence 3, shall apply accordingly.

6.3 If the number of participants is reduced by more than 10%, bigBOX ALLGÄU Hotel shall be entitled to change the confirmed rooms, taking account of any difference in room rental, unless the customer cannot be reasonably expected to accept such changes.

6.4 If the arranged starting or finishing times of the event are changed, and if bigBOX ALLGÄU Hotel consents to these changes, bigBOX ALLGÄU Hotel shall be entitled to charge a suitable fee for any additional availability of services, unless the changes are the responsibility of bigBOX ALLGÄU Hotel.

Article 7 Food and beverages brought to the hotel

As a matter of principle, the customer is not permitted to bring along food or beverages to events. Exceptions to this rule require a written agreement with bigBOX ALLGÄU Hotel. In these cases, a fee will be charged to cover the overheads.

Article 8 Technical facilities and connections

8.1 If and to the extent that bigBOX ALLGÄU Hotel procures technical and other equipment from third parties for the customer at the latter's request, the hotel shall act on behalf, on the authority and for the account of the customer. The customer shall assume liability for treating the equipment with due care and for its correct and proper return. The customer shall indemnify bigBOX ALLGÄU Hotel against any third-party claims arising from the provision of such equipment.

8.2 Prior consent shall be required before the customer can use the power supply and other networks of bigBOX ALLGÄU Hotel to run its electrical and other technical equipment. The customer shall be liable for any disruption or damage to the technical equipment of bigBOX ALLGÄU Hotel caused by the use of the customer's equipment, unless the damage is within the responsibility of bigBOX ALLGÄU Hotel. bigBOX ALLGÄU Hotel shall be entitled to record and charge any electricity expenses arising from such use in form of a fixed rate.

8.3 Provided that bigBOX ALLGÄU Hotel gives its consent, the customer shall be entitled to use his or her own telephone, fax or other data communication equipment. bigBOX ALLGÄU Hotel may charge a connection fee for this service.

8.4 If the adequate equipment of bigBOX ALLGÄU Hotel remains unused on account of the customer's use of his or her own equipment, the former may charge a deficiency compensation fee.

8.5 Any malfunctions in equipment provided by bigBOX ALLGÄU Hotel, whether technical or other equipment, shall be remedied without delay wherever possible. No payments may be withheld or reduced as a result, provided bigBOX ALLGÄU Hotel is not responsible for these malfunctions.

Article 9 Loss or damage to items brought to the hotel

9.1 Exhibition or other items including personal items brought onto the premises shall be kept in the function rooms or in bigBOX ALLGÄU Hotel at the customer's risk. bigBOX ALLGÄU Hotel does not assume any liability for loss, destruction or damage, including pecuniary loss, and number 2.2 shall apply accordingly. This release from liability also includes any case in which safekeeping is a typical obligation for the type of contract in respect of the circumstances of the individual case.

9.2 Any decorative materials brought into the hotel must comply with the requirements imposed by the fire authorities. bigBOX ALLGÄU Hotel is entitled to request an official certificate of compliance. If the customer fails to provide such documentation, bigBOX ALLGÄU Hotel shall be entitled to remove and store the items at the customer's expense and risk. To avoid the possibility of damage, the customer shall make suitable arrangements with bigBOX ALLGÄU Hotel before setting up or attaching his or her items.

9.3 Any exhibits or other items brought into the hotel shall be removed without delay after the end of the event. If the customer fails to comply with this obligation, then bigBOX ALLGÄU Hotel shall be entitled to remove and store the items at the customer's expense and risk. If the items remain in the function room, bigBOX ALLGÄU Hotel shall be entitled to charge a suitable amount of compensation for such use for the time said objects remain therein.

Article 10 Liability of the customer

10.1 The customer is in principle responsible for the event, including its preparation and subsequent winding up and clearance.

10.2 The customer is liable towards bigBOX ALLGÄU Hotel and third parties for all damage that are caused by the customer and/or by any person coming in contact with the rented rooms under the customer's responsibility and acting culpably in the sense of section 276 (1), (2) BGB. The customer specifically bears full liability for all damages to installations, inventory and equipment that are culpably caused by the customer, his agents or employees, visitors or other third parties to whom the customer allows admittance. The above shall not prejudice the applicability of more far-reaching regulations in these General Terms and Conditions for Events.

The customer, his executive bodies, legal representatives, employees or vicarious agents must report any damage to the building and/or the inventory to bigBOX ALLGÄU Hotel without delay.

10.3 The customer shall bear responsibility for ensuring public safety in the rented rooms. The customer furthermore indemnifies bigBOX ALLGÄU Hotel from all claims that may be made against bigBOX ALLGÄU Hotel by any private or public third parties in connection with the event during or after the term of the contract and that fall within the customer's scope of responsibility.

10.4 The customer shall take out adequate insurance for third-party liability and personal fire liability and present evidence thereof to bigBOX ALLGÄU Hotel before the event in the form of the relevant insurance certificate. The organiser's third-party liability insurance must include in particular compensation for damages to the rented property and installations and accessories as well as indemnity for bigBOX ALLGÄU Hotel from all claims arising in connection with the event.

10.5 The customer releases bigBOX ALLGÄU Hotel from all claims arising in connection with the event made against bigBOX ALLGÄU Hotel by any private or public third party bigBOX ALLGÄU Hotel due to the event held by the customer.

10.6 bigBOX ALLGÄU Hotel shall be entitled, without prejudice to any further regulations in this agreement, to demand that the customer provides a suitable security, for example in the form of a credit-card guarantee or surety.

Article 11 Items left behind

Any items left behind in the hotel shall be forwarded to the customer only upon request by the customer and at his risk and cost. bigBOX ALLGÄU Hotel shall retain such items for a period of three months, after which they shall be forwarded to the local lost-property office, provided they have some evident value.

Article 12 Concluding provisions

12.1 Any amendments or supplements to the contract, the acceptance of applications or these General Terms and Conditions for Events must be in writing. Unilateral amendments and supplements by the customer are not valid.

12.2 Place of performance and payment and exclusive legal venue in commercial dealings is Kempten (Allgäu), Germany. Insofar as a contracting party fulfils the requirements pursuant to section 38, paragraph 2, ZPO (German Code of Civil Procedure) and does not have a general legal venue in Germany, the legal venue shall be Kempten (Allgäu), Germany.

12.3 The contract is subject to the laws of the Federal Republic of Germany. Application of the UN Convention on the International Sale of Goods and of German International Private Law (IPR) is excluded.

12.4 Should any individual provisions of these General Terms and Conditions for Events be or become invalid or void, the validity of the remaining provisions shall remain unaffected thereby. The statutory provisions shall also be applicable.

General Terms and Conditions for Hotel Accommodation Contracts with bigBOX ALLGÄU Hotel

Article 1 Scope of applicability

1.1 These Terms and Conditions govern contracts for the rental use of hotel rooms for lodging purposes, as well as all other performance and services rendered by bigBOX ALLGÄU Hotel for the customer in this connection (Hotel Accommodation Contract). The term "Hotel Accommodation Contract" comprises and replaces the following terms: contracts for lodging, accommodation, hotel and hotel rooms. The term "bigBOX ALLGÄU" is used in the following in place of the name of the hotel operator corporation (FH Promotions GmbH & Co. KG).

1.2 The prior written consent of bigBOX ALLGÄU Hotel is required if rooms provided to the customer are to be sublet or rented to other parties or used other than for lodging purposes, whereby section 540, para. 1, sentence 2, BGB (German Civil Code) is waived when the customer is not an end user.

1.3 These present General Terms and Conditions for Hotel Accommodation Contracts shall apply exclusively. Any general terms and conditions of the customer shall not apply unless these have been expressly agreed in writing in advance. Our General Terms and Conditions for Hotel Accommodation Contracts shall continue to apply even if we render our services without reservation in awareness of conflicting or deviating terms and conditions of the customer.

Article 2 Coming into force of contracts, parties, statute of limitations

2.1 The parties to the contract are bigBOX ALLGÄU Hotel and the customer. The contract shall come into force when the customer's offer is accepted by bigBOX ALLGÄU Hotel. At its discretion, bigBOX ALLGÄU Hotel may confirm the room reservation in text form. Any and all offers by bigBOX ALLGÄU Hotel are non-binding and subject to change. bigBOX ALLGÄU Hotel is in particular entitled to arrange some other use of the rooms until such time as a contract is concluded, unless some provision has been agreed expressly at least in writing specifying a period in which bigBOX ALLGÄU Hotel is bound by the offer.

2.2 All claims against bigBOX ALLGÄU Hotel shall expire after one year from the time the statute of limitations commences. This shall not apply in the case of liability arising from damage to life, limb or health due to a breach of obligations through malice or negligence on the part of a legal representative or vicarious agents of bigBOX ALLGÄU Hotel, or for other damage caused by a breach of obligations through malice or gross negligence on the part of a legal representative or vicarious agent of bigBOX ALLGÄU Hotel.

Article 3 Services, prices, payment, set-off, right of retention

3.1 bigBOX ALLGÄU Hotel is obliged to keep the rooms reserved by the customer available and to render the agreed services.

3.2 The customer is obliged to pay the agreed or applicable hotel prices of bigBOX ALLGÄU Hotel for rooms provided and for other services used. This shall also apply to services ordered by the customer directly or through bigBOX ALLGÄU Hotel that were provided by third parties and that bigBOX ALLGÄU Hotel paid in advance.

3.3 The agreed prices shall include all taxes and local charges applicable at the time the contract is signed. Prices quoted do not include local charges that, according to the law of the local municipality, are to be paid by the guest, such as a local visitor's tax (Kurtaxe). If the statutory rate of value-added tax should change or if some local charges on the services pursuant to the contract are introduced, amended or discontinued after the contract comes into force, the prices shall be adjusted accordingly. In the case of contracts with end users, this shall apply only if the period between the contract being signed and being fulfilled exceeds four months.

3.4 If a period of more than four months elapses between the contract being signed and being fulfilled and if the price bigBOX ALLGÄU Hotel calculates generally for these services should increase, bigBOX ALLGÄU Hotel shall be entitled to increase the contractually agreed price appropriately, but at most by 5%.

3.5 bigBOX ALLGÄU Hotel can make its consent to the customer's later request for a reduction of the number of reserved rooms, services to be rendered by bigBOX ALLGÄU Hotel or the customer's length of stay dependent upon the customer's acceptance of the increase in the price for rooms and/or for the other services rendered by bigBOX ALLGÄU Hotel.

3.6 bigBOX ALLGÄU Hotel invoices not showing a due date are payable and due in full within ten days of receipt of the invoice without deduction. bigBOX ALLGÄU Hotel shall be entitled at any time to make accumulating claims payable and due and to demand payment without undue delay. With default of payment, bigBOX ALLGÄU Hotel shall be entitled to demand the relevant applicable statutory default interest at the current rate of 9 % or, with legal transactions with an end user, at a rate 5 % above the base interest rate. bigBOX ALLGÄU Hotel reserves the right to prove greater damage.

3.7 bigBOX ALLGÄU Hotel is entitled to demand a reasonable sum as advance payment or security deposit from the customer upon conclusion of the contract, for example in the form of a credit card guarantee. The amount of the advance payment and payment dates may be agreed in writing in the contract. In the case of advance payments or security deposits for package tours, the statutory provisions shall continue to apply. The statutory regulations shall also apply if the customer is in default of payment.

3.8 In justified cases, for example customer default in payment or expansion of the scope of the contract in question, bigBOX ALLGÄU Hotel shall be entitled, including in the time after the contract is concluded and until the accommodation commences, to demand an advance payment or security deposit within the meaning of number 3.7 above or an increase of the advance payment or security deposit agreed in the contract up to the total agreed remuneration.

3.9 Furthermore, bigBOX ALLGÄU Hotel shall be entitled, at the start of and during the customer's stay, to demand a reasonable advance payment or security deposit within the meaning of number 3.7 above for existing and future claims from the contract, insofar as such has not already been paid pursuant to numbers 3.7 and/or 3.8 above.

3.10 The customer may set-off a claim against or exercise a right of retention in relation to a claim by bigBOX ALLGÄU Hotel only if the customer's claim is undisputed, has been established in law or is awaiting a court decision.

Article 4 Withdrawal of the customer (cancellation, annulment), failure to use the services provided by bigBOX ALLGÄU Hotel (No Show)

4.1 The customer can withdraw from the contract concluded with bigBOX ALLGÄU Hotel only if a right of withdrawal is expressly agreed in the contract, if some other statutory right of withdrawal applies or if bigBOX ALLGÄU Hotel expressly agrees to cancellation of the contract. Any agreement on a right of withdrawal and any consent to a cancellation of the contract must always be in writing.

4.2 Insofar as bigBOX ALLGÄU Hotel and customer have agreed upon a date for cost-free cancellation of the contract, the customer may cancel the contract up to that date without incurring payment or damage compensation claims by bigBOX ALLGÄU Hotel, and the agreements reached with the customer shall apply in this regard. The customer's right of cancellation shall expire if he does not exercise his cancellation right vis-à-vis bigBOX ALLGÄU Hotel by the agreed date.

4.3 If a right of withdrawal from the contract has not been agreed or has already expired, then any statutory right of withdrawal or cancellation shall not apply; if bigBOX ALLGÄU Hotel does not consent to a cancellation of the contract, bigBOX ALLGÄU Hotel shall continue to have a claim to the agreed remuneration despite the customer's failure to use the services provided when the reason for this non-use falls within the customer's scope of responsibility. bigBOX ALLGÄU Hotel shall set off income from renting the rooms to other parties and also any saved expenses against this claim. If the rooms are not otherwise rented, bigBOX ALLGÄU Hotel can assess a flat rate for the saved expenses. In this case, the customer shall be obliged to pay at least 90 % of the contractually agreed rate for lodging with or without breakfast and for fixed-rate arrangements with third-party services, 70 % for room and half-board, and 60 % for room and full-board arrangements. The customer shall be entitled to provide proof that the abovementioned claim did not arise at all or not in the amount demanded.

4.4 If the event is unable to take place due to force majeure, each party shall then bear its own expenses incurred hitherto. Any costs paid on behalf of the other party shall be refunded by that party.

Article 5 Cancellation by bigBOX ALLGÄU Hotel

5.1 Insofar as it has been agreed that the customer can cancel the contract at no cost within a certain time period, bigBOX ALLGÄU Hotel shall be entitled for its part to cancel the contract during this time period if it receives inquiries from other customers regarding one or more contractually reserved rooms and the customer, upon inquiry thereof by bigBOX ALLGÄU Hotel, does not waive his right of cancellation within a suitable period set by bigBOX ALLGÄU Hotel.

5.2 If an advance payment or security deposit that was agreed or demanded pursuant to numbers 3.7 and/or 3.8 is not made even after a reasonable grace period set by bigBOX ALLGÄU Hotel has expired, then bigBOX ALLGÄU Hotel is likewise entitled to cancel the contract.

5.3 Moreover, bigBOX ALLGÄU Hotel is entitled to effect extraordinary cancellation of the contract for a materially justifiable cause, in particular when

- force majeure or other circumstances for which bigBOX ALLGÄU Hotel is not responsible make it impossible to fulfil the contract;
- rooms are deliberately reserved with misleading or false information regarding significant circumstances; significant circumstances in this context can be the customer's identity, his solvency or the purpose of his stay;
- bigBOX ALLGÄU Hotel has reasonable cause to believe that use of the hotel's services might jeopardize the smooth operation of bigBOX ALLGÄU Hotel, its security or public reputation, without this being within the scope of the control or organisation of bigBOX ALLGÄU Hotel;
- the purpose of or the occasion for the accommodation is in breach of law;
- there is some infringement of number 1.2 above.

5.4 The customer can derive no damage compensation rights from justified cancellation by bigBOX ALLGÄU Hotel.

Article 6 Room availability, delivery and return

6.1 The customer does not acquire the right to be allocated specific rooms unless this has been expressly agreed.

6.2 Reserved rooms are available to the customer as from 2:00 p.m. on the agreed arrival date. The customer does not have the right to earlier availability

6.3 Rooms must be vacated and made available to bigBOX ALLGÄU Hotel no later than 11:00 a.m. on the agreed departure date. After that time, on the grounds of the delayed vacating of the room for use exceeding the contractual time, bigBOX ALLGÄU Hotel may charge 50 % of the full accommodation rate (list price) for the additional use of the room until 6:00 p.m. (after 6:00 p.m.: 90 percent). Contractual claims of the customer shall not be established hereby. The customer is at liberty to prove that bigBOX ALLGÄU Hotel incurred no or much lesser claim to compensation for use of the rooms.

Article 7 Liability of bigBOX ALLGÄU Hotel

7.1 bigBOX ALLGÄU Hotel is liable for damages arising from damage to life, limb or health due to a breach of obligations through malice or negligence on the part of a legal representative or vicarious agents of bigBOX ALLGÄU Hotel.

For other damage, bigBOX ALLGÄU Hotel shall be liable only if the damage is caused by a breach of obligation on the part of a legal representative or vicarious agents of bigBOX ALLGÄU Hotel due to malice aforethought or gross negligence. If, however, some significant contractual obligation (an obligation that has to be fulfilled for the contract to be executed properly and on fulfilment of which the customer regularly relies and may rely) is breached by a legal representative or vicarious agent of bigBOX ALLGÄU Hotel, bigBOX ALLGÄU Hotel shall then also be liable for cases of normal negligence. There can be no more far-reaching claims for compensation, unless otherwise regulated under Article 7. The above shall not prejudice the provisions under Article 2.2.

7.2 Should disruptions or defects in the performance of bigBOX ALLGÄU Hotel occur, bigBOX ALLGÄU Hotel shall act to remedy such upon receiving knowledge thereof or if objection is made by the customer without undue delay. The customer shall be obliged to carry out all reasonable measures to eliminate the disruption and to keep any possible damage to a minimum.

7.3 bigBOX ALLGÄU Hotel is liable to the customer for property brought into the hotel in accordance with statutory provisions. bigBOX ALLGÄU Hotel recommends that the hotel or room safes be used. If the customer brings into the hotel cash, securities and valuables with a value of more than EUR 800 or other items with a value of more than EUR 3,000, this shall require a separate safekeeping agreement.

7.4 Insofar as a parking space is provided to the customer in the hotel garage or a hotel parking lot, this does not constitute a safekeeping agreement, even if a fee is agreed. The hotel assumes no liability for loss of or damage to motor vehicles parked or manoeuvred on the hotel's property and the contents thereof, except for cases pursuant to number 7.1 above.

7.5 Wake-up calls are carried out by bigBOX ALLGÄU Hotel with the greatest possible diligence. Messages, mail, and merchandise deliveries for guests shall be handled with care. bigBOX ALLGÄU Hotel shall deliver, hold, and, for a fee, forward such items on request. bigBOX ALLGÄU Hotel shall in this regard bear liability only pursuant to number 7.1 above.

Article 8 Items left behind

Any items left behind in the hotel shall be forwarded to the customer only upon request of the customer and at his risk and cost. bigBOX ALLGÄU Hotel shall retain such items for a period of three months, after which they shall be forwarded to the local lost-property office, provided they have some evident value.

Article 9 Concluding provisions

9.1 Any amendments or supplements to the contract, the acceptance of applications or these General Terms and Conditions for Hotel Accommodation must be in writing. Unilateral amendments and supplements by the customer are not valid.

9.2 Place of performance and payment and the exclusive legal venue – including for disputes regarding cheques and bills of exchange – in commercial dealings is Kempten (Allgäu), Germany. Insofar as a contracting party fulfils the requirements pursuant to section 38, paragraph 2, ZPO (German Code of Civil Procedure) and does not have a general legal venue in Germany, the legal venue shall be Kempten (Allgäu), Germany.

9.3 The contract is governed by the laws of the Federal Republic of Germany. Application of the UN Convention on the International Sale of Goods and of German International Private Law (IPR) is excluded

9.4 Should any individual provisions of these General Terms and Conditions for Hotel Accommodation be or become invalid or void, the validity of the remaining provisions shall remain unaffected thereby. The statutory provisions shall also be applicable.